Supervisor of Elections
Citrus County
120 N Apopka Avenue
Inverness, Fl 34450
352-341-6750

2016 HOW TO BECOME A CANDIDATE

Procedures to follow to become a candidate for political office:

- ✓ You must **first** file with the Supervisor of Elections office a Form DS-DE 9, which provides for an *Appointment of Campaign Treasurer and Designation of Campaign Depository.* This must be filed **before** opening a campaign account.

- ✓ **Within 10 days** after filing Form DS-DE 9, each candidate must file a *Statement of Candidate* Form DS-DE 84 indicating you have been provided access to read and understand the requirements of Chapter 106, Florida Statutes.

- ✓ Sign a *Candidate Authorization Form;* this will enable the elections office to know who can pick up candidate orders.

- ✓ If you choose to qualify by the petition method for County office you must obtain signature of 1% of the total number of registered voters at the last general election. For local candidates in Citrus County the number of petitions needed is **974** based on 97,335 registered voters in the 2014 General Election. A campaign check made payable to Susan Gill, Supervisor of Elections for $97.40 must be written before petitions can be validated.

- ✓ If you choose to qualify by paying a qualifying fee, instead of by petition method, a campaign check must be written during the qualifying week for the total amount of the fee, made payable to **Susan Gill, Supervisor of Elections.**

  Qualifying fees for:

  - Major party candidates will be 6% of the annual salary of the office sought.
  - Nonpartisan office & candidates with no party affiliation will be 4% of the annual salary of the office sought.
  - Minor party candidates will be 4% of the annual salary of the office sought, unless the minor party chooses to assess the party fee, in which case it will be 6%.
  - Mosquito control board candidates, Citrus County Hospital Community Board candidates and Homosassa Special Water District candidates will either pay a qualifying fee of $25.00 or get 25 valid signatures.

- ✓ Complete appropriate *Financial Disclosure* form.

- ✓ Sign appropriate notarized *Loyalty Oath/Oath of Candidate form.*

- ✓ Complete Candidate Qualifying Checklist.

- ✓ File periodical campaign treasurer's reports as outlined in Chapter 106.07, Florida Statutes.

- ✓ Meet specific legal requirements regarding campaign advertising and campaign financing.

All documents must be filed with the Qualifying Officer at the Supervisor of Elections office.
Contact the Qualifying Officer at 352-341-6751, should you need additional information.