

# Supervisor of Elections - Hon. Susan Gill - Citrus County, Florida

120 N. Apopka Avenue, Inverness Florida 34450 Website: [www.votecitrus.com](http://www.votecitrus.com)

Phone: 352-341-6740 Fax: 352-341-6749 Email: [vote@elections.citrus.fl.us](mailto:vote@elections.citrus.fl.us)



## F.S. 100.032 Election Preparation Report:

### August 28, 2018 Primary Election - EARLY VOTING

Site/Locations:	(4) total
Hours:	(9 days/8 hours) 10:00 .a.m.- 6:00 p.m.
Standard Staffing:	(1) Lead Clerk (1) Assistant Clerk (2) Help Desk (8 to 12) Inspectors (EVID Operators) (4) Machine Operators, Deputies (3) Alternates as back-up (10)
Election Equipment Per Site:	(1) DS200 (1) ExpressVote (3-5) EVIDS (10-20 Voting Booths (1) Accessible Voting Booth (1) Computer and printer (1) Cell Phone
In Office:	(3) Phone Bank Specialists (2) Election Office Part-Time Staff (8) Staff

### August 28, 2018 Primary Election - PRECINCT ELECTION DAY VOTING

Site/Locations:	(31) Total
Time:	(1 day 12 hours) 7:00.a.m. -7:00 p.m.
Standard Staffing:	Each Precinct (1) Clerk (1) Assistant Clerk (1) Machine Operator (1) Deputy (1) back up Deputy (1) Ballot Monitor (3-6) Inspector per site (1) Alternates Trained (5) Tech Rovers
Election Equipment Per Site:	(1) DS200 (1) ExpressVote (3-6) EVIDS (10-20 Voting Booths (1) Accessible Voting Booth (1) Computer and printer (1) Cell Phone
In Office:	(4) Phone Bank Specialists (2) Election Office Part-Time Staff (8) Staff (3) Equipment Techs

### August 28, 2018 Primary Election - POST ELECTION

Site/Locations:	(1)
Hours:	As needed
Standard Staffing:	(4-8) Part Time Staff (8) Full Time Staff
In Office:	(4-8) Address changes, Voter Registration Updates, Closing Election Reports, Warehouse and Equipment Organization, Audit Preparation, Ballot Sorting and Reconciliation.

**100.032 Election preparation report; general election.**—Each supervisor of elections must post a report on his or her official website at least 3 months before a general election which outlines preparations for the upcoming general election. The report must include, at a minimum, the following elements: the anticipated staffing levels during the early voting period, on election day and after election day; and the anticipated amount of automatic tabulating equipment at each early voting site and polling place.

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## F.S. 100.032 Election Preparation Report:

### November 6, 2018 Election - EARLY VOTING

Site/Locations:	(4) total
Hours:	(9 days/8 hours) 10:00 .a.m.- 6:00 p.m.
Standard Staffing:	(1) Lead Clerk (1) Assistant Clerk (2) Help Desk (8 to 12) Inspectors (EVID Operators) (4) Machine Operators, Deputies (3) Alternates as back-up (10)
Election Equipment Per Site:	(1) DS200 (1) ExpressVote (3-5) EVIDS (10-20 Voting Booths (1) Accessible Voting Booth (1) Computer and printer (1) Cell Phone
In Office:	(3) Phone Bank Specialists (2) Election Office Part-Time Staff (8) Staff

### November 6, 2018 Election - PRECINCT ELECTION DAY VOTING

Site/Locations:	(31) Total
Time:	(1 day 12 hours) 7:00.a.m. -7:00 p.m.
Standard Staffing:	Each Precinct (1) Clerk (1) Assistant Clerk (1) Machine Operator (1) Deputy (1) back up Deputy (1) Ballot Monitor (3-6) Inspector per site (1) Alternates Trained (5) Tech Rovers
Election Equipment Per Site:	(1) DS200 (1) ExpressVote (3-6) EVIDS (10-20 Voting Booths (1) Accessible Voting Booth (1) Computer and printer (1) Cell Phone
In Office:	(4) Phone Bank Specialists (2) Election Office Part-Time Staff (8) Staff (3) Equipment Techs

### November 6, 2018 Election - POST ELECTION

Site/Locations:	(1)
Hours:	As needed
Standard Staffing:	(4-8) Part Time Staff (8) Full Time Staff
In Office:	(4-8) Address changes, Voter Registration Updates, Closing Election Reports, Warehouse and Equipment Organization, Audit Preparation, Ballot Sorting and Reconciliation.

**100.032 Election preparation report; general election.**—Each supervisor of elections must post a report on his or her official website at least 3 months before a general election which outlines preparations for the upcoming general election. The report must include, at a minimum, the following elements: the anticipated staffing levels during the early voting period, on election day and after election day; and the anticipated amount of automatic tabulating equipment at each early voting site and polling place.